

# Questions?

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Dealer ID

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## Quick Start Guide

DR2000 – Touch-Free, Voice Control and Facial Recognition Time Clock

DR2500 – Touch-Free, Voice Control and Facial Recognition Time Clock  
with Temperature Reader

# Set Up Your Time Clock In 5 Easy Steps

## 1 Create your uAttend Account

Go to [TrackMyTime.com/signup](https://TrackMyTime.com/signup) to create your account using your dealer ID, which can be found on the back of this guide. Follow the prompts in the Set Up Wizard to add departments and employees.



## 2 Choose Temperature Reader\* Settings

If your time clock has a temperature reader, you can enable its settings by logging onto your uAttend account and clicking **Settings > Punch Management**, then selecting **Edit** in the Temperature Reader Settings section.



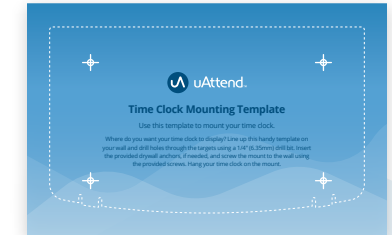
## 3 Activate Your Time Clock

Activate your time clock by plugging it into a power source and connecting it with WiFi or LAN. Follow the on-screen instructions to pair your clock to your uAttend account.



## 4 Mount your Time Clock

Use the provided mounting hardware and directions to mount your time clock.



## 5 Register Employee Faces

Enter your Administrator PIN and tap the **Employee** menu option. Select an employee name to register their facial template and follow the on-screen prompts to scan and save.



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